

# Staff Meeting

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Weekly team meeting. Review, Plan & Conquer

## THE BASICS

☐ 🙏 Prayer Needs

Summary:

Next Steps:

☐ 🔊 Announce on Sunday

Summary:

Next Steps:

☐ 🚪 Program Doors

Summary:

Next Steps:

☐ 🎧 What's your song recommendation for the week?

Summary:

Next Steps:

## REVIEW DISCUSSION

☐ What went well? (5 mins)

Summary:

Next Steps:

☐ What could have gone better?

Summary:

Next Steps:

☐ Anything feel more difficult than it should?

Summary:

Next Steps:

☐ Do we have any blockers?

Want meeting notes like this with no extra work?

With Hypercontext by Spinach, every meeting has a shared

Summary:

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Next Steps:

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☐ From 1-10 how was your week overall?

Summary:

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Next Steps:

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## AHEAD!

☐ What do we want to accomplish by our next meeting? 🧐🧐

Summary:

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Next Steps:

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