Sprint Reporting

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This template can be used to help the whole team understand what work's been done, relative to what was planned each sprint.

SPRINT BURNDOWN

- [ ] What's the remaining effort?

Summary:

Next Steps:

- [ ] What's the ideal burndown?

Summary:

Next Steps:

VELOCITY

- [ ] How many story points are planned?

Summary:

Next Steps:

- [ ] How many story points actually got done?

Summary:

Next Steps:

Want meeting notes like this with no extra work?

With Hypercontext by Spinach, every meeting has a shared