Maddie's Monthly One-on-one Meeting

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September Goals and check in

- [ ] What was your work and non-work highlight of the past month?

  Summary:

  Next Steps:

- [ ] Growth: What professional goals would you like to accomplish in the next 6 to 12 months, and what makes you say that?

  Summary:

  Next Steps:

- [ ] Motivation: Are there any areas where you need more support and/or resources?

  Summary:

  Next Steps:

- [ ] Communication: Do you feel you're getting enough feedback on your work? If not, where would you like more feedback?

  Summary:

  Next Steps:

- [ ] Wok: What, if anything, feels harder than it should be in your day to day work?

  Summary:

  Next Steps:

- [ ] Goals: How are you tracking and feeling about your current goals?

  Summary:

  Next Steps:

- [ ] How have you felt about my level of presence/support over the past month?

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With Hypercontext by Spinach, every meeting has a shared

Summary: Next Steps:

- [ ] What is one thing you'd like to do more of outside of work this coming month?

Summary: Next Steps:

- [ ] Motivation:

Summary: Next Steps:

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