

# Monday Team Huddle (The Big One)

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**\*\*What we are doing:\*\*** Weekly team huddle to go over weekends, wins and monthly milestones.

**\*\*Please ensure Trello board is updated - \*\***

☐ **Feedback - Naming convention**

Summary:

Next Steps:

☐ **News - Soft launch 1 Source of Truth doco**

Summary:

Next Steps:

☐ **Ops Task - First Month Repayment Task & Post Settlement Touch-Points**

Summary:

Next Steps:

☐ **Introduction of Fortnightly Ops Meeting**

Summary:

Next Steps:

☐ **What's one thing we can do that will help improve the performance of our team?**

Summary:

Next Steps:

**Want meeting notes like this with no extra work?**

With Hypercontext by Spinach, every meeting has a shared