

HubSpot's 20-Minute Weekly Sales Team Meeting

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Sales meetings are crucial to a sales team's success (when done properly). Using Alex Berman's agenda template, you can cover all of the important bases without spending too much time meeting.

☐ Review numbers from last week

Summary:

Next Steps:

☐ Plan for this week

Summary:

Next Steps:

☐ Sales rep questions

Summary:

Next Steps:

☐ Discussion items (assigning specific tasks, etc)

Summary:

Next Steps:

Want meeting notes like this with no extra work?

With Hypercontext by Spinach, every meeting has a shared