

Bianca's Daily Stand-Up

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Quick pulse-check held each morning to check in with team.

☐ What did you do yesterday?

Summary:

Next Steps:

☐ What are your goals for today?

Summary:

Next Steps:

☐ What are your Blockers?

Summary:

Next Steps:

☐ How close are we to completing our sprint goals?

Summary:

Next Steps:

☐ What's your comfort level with the current workload and sprint pace?

Summary:

Next Steps:

Want meeting notes like this with no extra work?

With Hypercontext by Spinach, every meeting has a shared